

'INSERT SCHOOL LOGO HERE'

Wolverhampton
City Council



<NAME>

SCHOOL

TRAVEL

PLAN

January 2005

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1 Introduction

How does the School Travel Plan fit into the ethos of your school? (For example: you could use your mission statement or school aims if these fit). If your school has a health or travel policy, provide a policy background.

What are the key motivations behind developing a School Travel Plan for your school? (For example: safety concerns, environmental benefit, environmental responsibility/lead by example, health campaign, educational exercise, to satisfy local planning conditions/section 106 agreement, other-specify).

Who is the audience for your STP? (For example: Governors, Head teacher/senior teaching staff, pupils, parents/PTA, local authority, teaching staff, non-teaching staff, local community).

Who within the school will be the overall “Champion” for the School Travel Plan? (Name and position).

Are you intending to work in partnership with anyone? (For example: local authority officers, local residents, other schools, public transport operators, police).

2 Description of the school

Location, size and type of school (Include a map of the location)

What type of school is it?

How many children do you have on school roll?

Opening times

Staff numbers and their travel arrangements

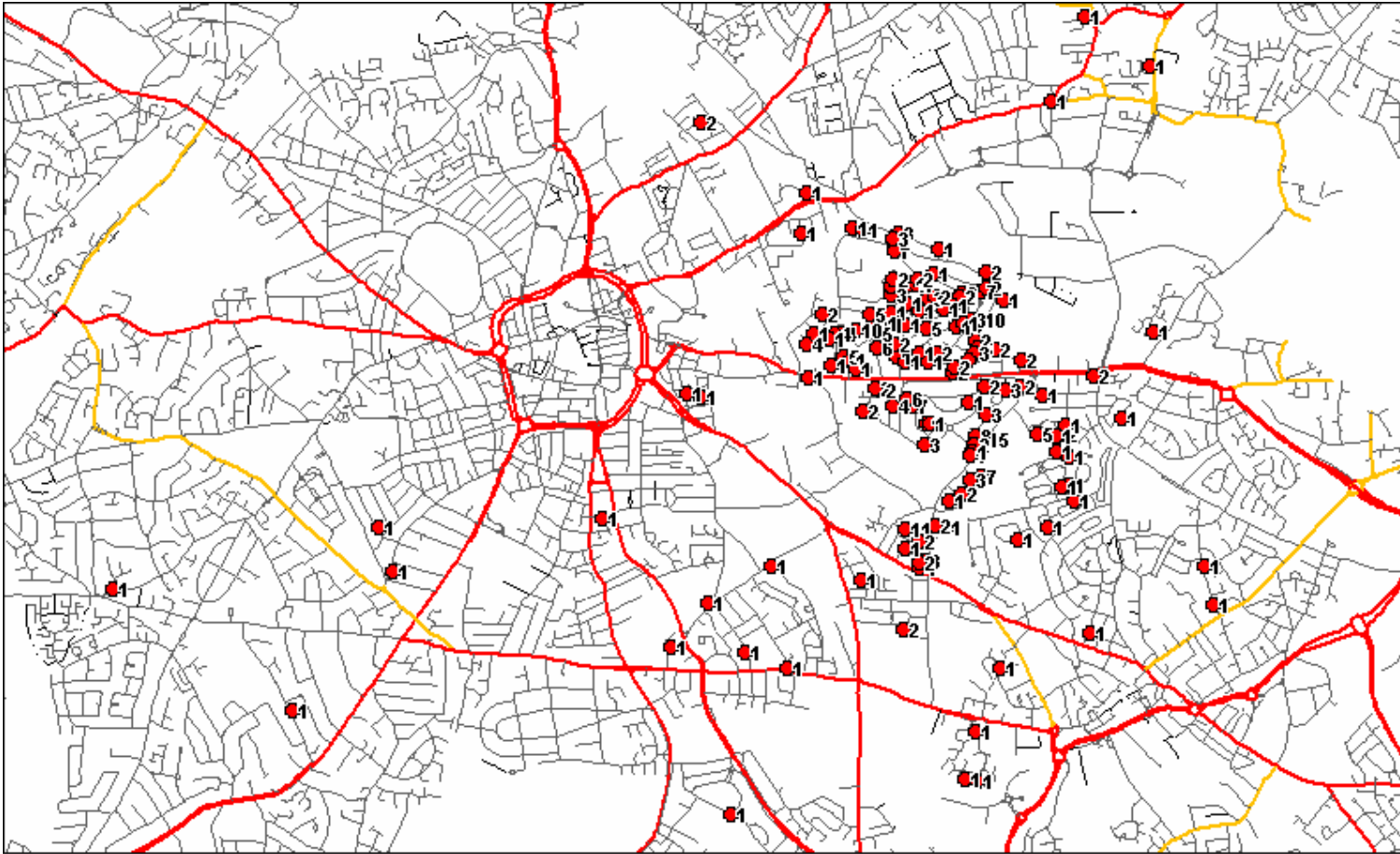
Do you have a map displaying pupil's home locations in relation to the School (School Travel Adviser can provide you with a copy)?

Do you have any plans for expansion or refurbishment, which may influence future traffic to the site?

What is the availability of other forms of transport and the facilities for them? (For example for walking, cycling and public transport).

Map 2.1: <NAME> School is located in.....

Map 2.3: *Pupil Distribution Map showing area where the majority of Wolverhampton pupils are drawn from*



2.1 Road Safety Audit

3 Current situation

Explain what prompted the travel plan and the current traffic situation outside the school. You may also wish to include the comments from parents from the survey to show how parents feel about the situation

What the school is already doing, e.g. cycle training and road safety education.

4 Current School Travel Patterns

5 Current School Travel Patterns

5.1 Results of Travel to School Survey

<Name> School carried out a travel survey on <date>. The surveys were for parents, pupils and staff. The results of the detailed pupil questionnaire and staff survey can be seen in appendix 1. Below the results can be seen for the Tutor led pupil survey and parent questionnaire.

5.2 Tutor Led Survey Results

Chart 1: Number of Pupil Responses

Chart 2: How Pupils usually travel to School

Chart 3: How Pupils usually travel from School

Chart 4: How Pupils would prefer to travel to and from School

Parent Questionnaire Results

Chart 1: How Children travel to School

Chart 2: Distance from Home to School

Chart 3: Why Parents Drive their Children to School

Chart 4: What Parents believe would make it Safer for Children to Walk or Cycle to School

Chart 5: Alternatives that would be of Interest to Parents cannot spare the Time to Walk to School

Chart 6: Parents who would consider letting their Children Walk rather than drive.

6 Responsibility, involvement in and benefits of the plan

Who will be involved in the steering group for your Travel Plan? (Some or all of the following groups should be involved: staff, governors, parents, pupils, the local authority, the local community).

Who will take on responsibility for the school travel plan?

List the benefits of STP to your school and who will benefit from your Travel Plan? (For example: staff, governors, parents, pupils, the local community).

How will they benefit? (For example: improved road safety, less congestion/pollution, better pedestrian/cyclist environment, personal security, health improvement, cost/time savings, social/environmental benefits, independence).

7 Aims

NAME School is working in partnership with Wolverhampton City Council and local communities to raise awareness of travel issues.

What are the **broad aims** of the plan?

Samples include

The aim of NAME School's travel plan is to: -

To minimise the adverse impacts of school-generated traffic on the local community.

To reduce the proportion of journeys made to school by car

To increase the number of pupils/parents travelling by sustainable modes to school.

To increase the number of staff travelling by sustainable modes to school.

To raise awareness about the environmental, social, safety and health impacts of travel choices amongst pupils, staff and parents.

To inform pupils, parents and teachers of the benefits of sustainable transport.

To use the curriculum to educate pupils about transport issues/sustainable transport.

To increase the numbers of pupils participating in road safety education.

To use the School Travel Plan to develop a sustainable travel to school policy for the school.

To promote and publicise sustainable travel initiatives and the School Travel Plan within the school.

To promote and publicise the School Travel Plan within the school prospectus and to all new parents.

8 Actions Taken so far

Activity	Details

9 Targets

The targets of this school travel plan are:-

Main Targets (Using 2003/4 baseline figures)	Nov 2004 Start	2005 Target	2005 Actual	2006 Target	2006 Actual	2007 Target	2007 Actual
Reduce the % travelling by car							
To increase the % of pupils walking							
To increase the % of pupils cycling							
Increase the % of pupils sharing a car lift with other children							
Increase the % of pupils using public transport							
Increase the number of pupils taking part in "park and stride"							

10 Plans for evaluation, monitoring and review

NAME School will monitor and review the travel plan annually through the School Travel Group.

School Travel Group will: -

Hold regular meetings of the Travel Plan group and update the action plan.

Report to the full Governing Body the progress of the plan.

Provide regular updates through the Travel Newsletter/ School Newsletter to parents and relevant personnel in the community.

Collect evidence of initiatives undertaken.

11 Consultation

In the development of our school travel plan we have consulted with the following people and groups:

Pupils

Parents

Governors

Wolverhampton City Council

Community and residents

Local businesses

12 Objectives/initiatives

Objective 1 – Increase travel awareness amongst parents, staff and school community				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Set up a travel plan working party				
Carry out ‘Travel to School survey’ and analyse results				
Sent out School Travel Newsletter of the ‘Travel to School survey’ results to parents				
Use the results of the ‘Travel to School survey’ to identify where improvements to the school journey can be made				
Have a clearer picture of children’s routes to school				
Compile a draft School Travel Plan				
Consult on the draft School Travel Plan				
Formally adopt the School Travel Plan				
Include School Travel Plan in the school prospectus				
Include School Travel Plan information in new parents information				
Use the results of the Travel to School survey to ensure targets are achieved and to set new targets				
Annual feedback to parents of results of the Travel to School Survey				
School Travel Display/notice board				

Objective 2 - Increase travel awareness amongst pupils				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Assembly/class talks on STP progress				
Plan sustainable travel activities and road safety education into relevant curriculum				
Include the school council / Eco committee in the School Travel Plan process				
Link travel plan activity to relevant educational award scheme/committee e.g. Ecoschools, Healthy school				
Use the results of the Travel to School survey to ensure targets are achieved and to set new targets				

Objective 3 - Encourage walking				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Participate in Walk to School weeks and other 'green travel' campaigns				
Identify 'Park and Stride' locations (alternative parking locations away from the school)				
Introduce an incentive scheme which rewards children for travelling sustainably to school				
Introduce 'Walk on Wednesday', where all the school is actively encouraged to walk every Wednesday				
Propose on site improvements e.g. separate pedestrian entrance, all weather shelters, new footpaths				
Minimise books carried by providing more storage (e.g. lockers) or changes to the timetable				
Review storage arrangements and facilities				
Encourage parents to volunteer for trialling a 'Walking Bus'				
Identify suitable start point and route for the walking				

bus.				
Contact the Road Safety team to risk assess and provide training and police checks for the walking bus				
Provide the pupils with personal safety training/skills				

Objective 4 – Encourage cycling				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Assess adequacy of cycle storage facilities				
Investigate need for a new or improved cycle parking facilities				
Provide cycle training with support of Road Safety cycle training team				
Participation in Bike week				
Develop a cycling policy and permit scheme				
Adopt the cycling policy and permit scheme				
Monitor the cycling policy and permit scheme and make any changes necessary.				

Objective 5 - Encourage sensible and safe car use				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Promote car sharing				
Promote park and stride locations				
Promote and encourage safe parking near to the school				
Liaise with Police to enforce parking restrictions outside the school				
Regular reminders to parents regarding the parking restrictions outside the school and the alternatives available to them				
Safety pledge - Invite parents to sign a pledge committing them to drive slowly and carefully in the				

area				
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Objective 6 - Improve safety on the school journey				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Contact the Road Safety Team regarding the possibility of highway improvements on main walking/cycling routes to school				
Involve the police in the School Travel Plan				
Involve pupils in road safety campaigns e.g. designing signs at school entrances with appropriate messages, letters to parents and residents, bus operators				

Objective 7 - Encourage bus use				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Provide information on bus services				
Communicate with bus operator as required				
Review bus behaviour				
Explore new bus routes and services				
Develop independent travel awareness and skills in the curriculum				

Objective 8 - Other measures				
Development Task	Lead Person	Partners (if any)	Target date	Progress/Update (monitoring)
Update the School Travel Plan every year, and send a copy to Wolverhampton City Council School Travel Plan Adviser				
Set new targets and objectives when current ones have been achieved				
Ensure the school travel group meets regularly and reports back to Governor's and the school.				

13 Commitment

This agreement is an expression of commitment and good will on the part of the school, its community and Wolverhampton City Council to achieve a positive outcome for the pupils of the school and the local community.

Head Teacher

Print name _____

Signature _____

Date _____

Chair of Governors

Print name _____

Signature _____

Date _____

Wolverhampton City Council Signatories

For Lifelong Learning

For Regeneration & Environment

Name _____

Name _____

Position _____

Position _____

Signature _____

Signature _____

Date _____

Date _____

Appendix 1

Pupil Travel Survey Analysis

Results from the Pupil Questionnaire undertaken on 7 June 2004

Year 7 were invited to complete the School Travel Questionnaire. There were 173 responses in total.

Chart 1: Age of the Pupils who completed the Questionnaire

Chart 2: Sex of the Pupils who completed the Questionnaire

Chart 3: How Pupils Usually Travel to School

Chart 4: How Pupils Usually Travel from School

Chart 5: How Pupils would like to Travel to School

Chart 6: How Pupils would like to Travel home from School

Chart 7: Distance from Home to School

Chart 8: Who Children Travel to School With

Chart 9: Who Children Travel home from School with

Chart 10: Number of Pupils who Share a Car Journey whilst Travelling to School

Chart 11: Number of Pupils who Share a Car Journey whilst Travelling from School

Chart 12: Number of Pupils who own a Bicycle

Chart 13: Number of Pupils who have a bus or train passes

Chart 14: What Pupils like about Walking to School

Chart 15: What Pupils dislike about Walking to School

Chart 16: What Pupils believe would make Walking to School Better, or encourage walking

Chart 17: What Pupils like about Cycling to School

Chart 18: What Pupils dislike about Cycling to School

Chart 19: What Pupils believe would make Cycling to School Better, or encourage Cycling

Chart 20: What Pupils believe would make the Train or Bus to School Better

Chart 21: Number of Pupils Involved in an Accident on the School Journey in the last Year

Chart 22: Number of Pupils involved in a near-miss on the School Journey in the last Year

Chart 23: How Pupils were travelling when involved in a near-miss on the School Journey in the last Year

Chart 24: Number of Times a bicycle has been ridden in the last 7 days, not counting school Journeys

Chart 25: Number of Pupils who wear a Cycle Helmet when riding their bicycles

Chart 26: Number of Pupils who wear Reflective or Fluorescent gear when they walk

Results from the Staff Questionnaire undertaken in November 2004.

All members of staff were invited to contribute to the staff survey, 18 staff responded.

All the staff who responded were female

Chart 1: How Staff usually Travel to School

Chart 2: How Staff usually Travel from School

Chart 3: How Staff would prefer to Travel to and from School

Chart 4: Distance from Home to School